



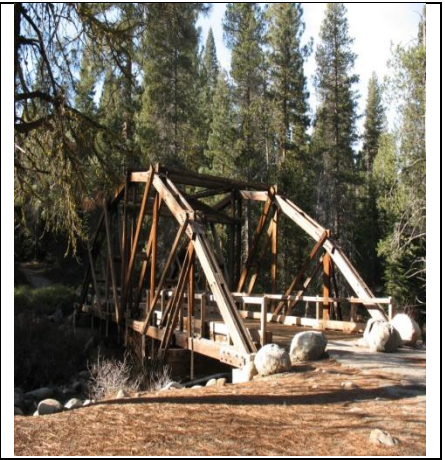
## **Sierra National Forest**

### **Forest Headquarters**

### **Bass Lake RANGER DISTRICT**

### **High Sierra RANGER DISTRICT**

Trails, recreation, wilderness, hydrology, timber stand improvement, timber sale preparation, archeology, visitor information services, engineering, and general.



### **\*\*OUTREACH NOTICE\*\***

The Sierra National Forest (including the Bass Lake and High Sierra Ranger Districts) located in Central California is currently filling several temporary seasonal positions.

These are temporary seasonal positions not to exceed 1039 hours. This notification is being circulated to inform interested individuals of these current opportunities. In past years the vacancies have been advertised under Open Continuous Recruitment (OCR) bulletins that did not have closing dates. This process has changed. Applicants will now have to apply to specific Forest vacancy announcements. The vacancy announcements will be open for an average of 14 days.

***"Candidates for the position who submit a completed application by midnight eastern standard time on March 12, 2014 will be considered and referred to the hiring manager prior to those who apply after this date. Therefore, you are encouraged to apply for the position as soon as possible. These announcements will remain open until the closing date indicated; however, those who apply after the cut-off date will be referred to the hiring manager only if no selection is made from the initial group. In the event an applicant makes corrections and resubmits their application, the date the application is last submitted will be used to determine those who are considered to have met the cut-off for referral to the hiring manager."***



# Sierra National Forest

## Outreach Bulletin Temporary Trails Positions

**All positions are currently open.**

**Contact the following individual  
now for specific questions about  
position details**

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
0462	3	Forestry Aid	General	<a href="#">TEMP-R5-GS462-3-AID-GEN-DT</a>
0462	4	Forestry Technician	Trails	<a href="#">TEMP-R5-GS462-4-TRAILS-DT</a>
0462	5	Forestry Technician	Trails	<a href="#">TEMP-R5-GS462-5-TRAILS-DT</a>
4749	WG-5	Maint. Worker	Trails	<a href="#">TEMP-R5-WG4749-5-MW-TRL-DT</a>

#### Contact Information:

**Linda McPhail**  
Bass Lake RD  
[lmcpfail01@fs.fed.us](mailto:lmcpfail01@fs.fed.us)  
559-877-2218 ext 3200

**Steve Beri**  
Bass Lake RD  
[stevenrberi@fs.fed.us](mailto:stevenrberi@fs.fed.us)  
559-297-0706 ext 4828

#### USAJOBS Location(s):

North Fork, CA -(Bass Lake RD)

Applications can be completed at:

<https://www.usajobs.gov/>

Sierra National Forest Information:

<http://www.fs.usda.gov/sierra/>

#### **Application Deadlines:**

**1<sup>st</sup> cut-off: March 12, 2014**

**2<sup>nd</sup> cut-off: March 17, 2014**

**Applications will be  
accepted through  
USAJOBS. Applicants are  
strongly encouraged to  
apply by March 12, 2014.**

# Sierra National Forest

## Outreach Bulletin Temporary Recreation Positions

**All positions are currently open.**

**Contact the following individual  
now for specific questions about  
position details**

### Contact Information:

**Anthony Benedetti**  
High Sierra RD  
[abenedetti@fs.fed.us](mailto:abenedetti@fs.fed.us)  
559-855-5355 ext 3302

**Linda McPhail**  
Bass Lake RD  
[lmcpfail01@fs.fed.us](mailto:lmcpfail01@fs.fed.us)  
559-877-2218 ext 3200

**Susan Burkindine**  
Supervisors Office  
[sburkindine@fs.fed.us](mailto:sburkindine@fs.fed.us)  
559-297-0706 ext 4921

### USAJOBS Location:

Prather, CA -(High Sierra RD)

North Fork, CA -(Bass Lake RD)

Clovis, CA- (Headquarters)

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
0462	3	Forestry Aid	General	<a href="#">TEMP-R5-GS462-3-AID-GEN-DT</a>
0462	4	Forestry Technician	Recreation	<a href="#">TEMP-R5-GS462-4-REC-DT</a>
0462	5	Forestry Technician	Recreation	<a href="#">TEMP-R5-GS462-5-REC-DT</a>

Applications can be completed at:

<https://www.usajobs.gov/>

Sierra National Forest Information:

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### **Application Deadlines:**

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**2<sup>nd</sup> cut-off: March 17, 2014**

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accepted through  
USAJOBS. Applicants are  
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# Sierra National Forest

## Outreach Bulletin Temporary Wilderness Positions

**All positions are currently open.**

Contact the following individual  
now for specific questions about  
position details

### Contact Information:

Adam Barnett  
High Sierra RD  
[adam Barnett@fs.fed.us](mailto:adam Barnett@fs.fed.us)  
559-855-5360 ext 3325

### USAJOBS Location:

Prather, CA -(High Sierra RD)

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
0462	4	Forestry Technician	Wilderness	<a href="#">TEMP-R5-GS462-4-WILDNS-DT</a>
0462	5	Forestry Technician	Wilderness	<a href="#">TEMP-R5-GS462-5-WILDNS-DT</a>

Applications can be completed at:

<https://www.usajobs.gov/>

Sierra National Forest Information:

<http://www.fs.usda.gov/sierra/>

### Application Deadlines:

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**2<sup>nd</sup> cut-off: March 17, 2014**

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USAJOBS. Applicants are  
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apply by March 12, 2014.**

# Sierra National Forest

## Outreach Bulletin Temporary Hydrology Positions

**All positions are currently open.**

**Contact the following individual  
now for specific questions about  
position details**

### Contact Information:

**Andy Stone**  
Bass Lake RD  
559-877-2218 ext 3143

**Julie Gott**  
High Sierra RD  
[jgott@fs.fed.us](mailto:jgott@fs.fed.us)  
559-855-5355 ext 3358

**Alan Gallegos**  
Supervisors Office  
[ajgallegos@fs.fed.us](mailto:ajgallegos@fs.fed.us)  
559-297-0706 ext 4862

### USAJOBS Location(s):

Prather, CA -(High Sierra RD)

North Fork, CA -(Bass Lake RD)

Clovis, CA- (Headquarters)

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
1316	4	Hydrologic Technician	Hydrology	<a href="#">TEMP-R5-GS1316-4-HYDRO-DT</a>
1316	5	Hydrologic Technician	Hydrology	<a href="#">TEMP-R5-GS1316-5-HYDRO-DT</a>
1316	6	Hydrologic Technician	Hydrology	<a href="#">TEMP-R5-GS1316-6-HYDRO-DTA</a>
1316	7	Hydrologic Technician	Hydrology	<a href="#">TEMP-R5-GS1316-7-HYDRO-DT</a>

Applications can be completed at:

<https://www.usajobs.gov/>

Sierra National Forest Information:

<http://www.fs.usda.gov/sierra/>

### **Application Deadlines:**

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# Sierra National Forest

## Outreach Bulletin

### Temporary Timber Stand Improvement Positions

**All positions are currently open.**

Contact the following individual now for specific questions about position details

#### Contact Information:

Elodio Oronia  
Bass Lake RD  
[eoronia@fs.fed.us](mailto:eoronia@fs.fed.us)  
559-877-2218 ext 3165

Tim Veach  
High Sierra RD  
[tveach@fs.fed.us](mailto:tveach@fs.fed.us)  
559-855-5355 ext 3323

#### USAJOBS Location(s):

Prather, CA -(High Sierra RD)

North Fork, CA -(Bass Lake RD)

#### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
0462	3	Forestry Aid	General	<a href="#">TEMP-R5-GS462-3-AID-GEN-DT</a>
0462	4	Forestry Technician	Timber Stand Improvement	<a href="#">TEMP-R5-GS462-4-TSI-DT</a>
0462	5	Forestry Technician	Timber Stand Improvement	<a href="#">TEMP-R5-GS462-5-TSI-DT</a>

Applications can be completed at:

<https://www.usajobs.gov/>

Sierra National Forest Information:

<http://www.fs.usda.gov/sierra/>

#### **Application Deadlines:**

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**2<sup>nd</sup> cut-off: March 17, 2014**

**Applications will be accepted through USAJOBS. Applicants are strongly encouraged to apply by March 12, 2014.**

# Sierra National Forest

## Outreach Bulletin Temporary Timber Sales Prep Positions

**All positions are currently open.**

Contact the following individual  
now for specific questions about  
position details

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
0462	3	Forestry Aid	General	<a href="#">TEMP-R5-GS462-3-AID-GEN-DT</a>
0462	4	Forestry Technician	Timber Sale Prep	<a href="#">TEMP-R5-GS462-4-TSP-DT</a>
0462	5	Forestry Technician	Timber Sale Prep	<a href="#">TEMP-R5-GS462-5-TSP-DT</a>
0462	6	Lead Forestry Technician	Timber Sale Prep	<a href="#">TEMP-R5-GS462-6-LDTSP-DT</a>

#### Contact Information:

**Jim Fouch**  
Bass Lake RD  
[jfouch@fs.fed.us](mailto:jfouch@fs.fed.us)  
559-877-2218 ext 3194

**Linda Elizondo**  
High Sierra RD  
[lelizondo@fs.fed.us](mailto:lelizondo@fs.fed.us)  
559-855-5355 ext 3363

#### USAJOBS Location(s):

Prather, CA -(High Sierra RD)

North Fork, CA -(Bass Lake RD)

Applications can be completed at:

<https://www.usajobs.gov/>

Sierra National Forest Information:

<http://www.fs.usda.gov/sierra/>

#### **Application Deadlines:**

**1<sup>st</sup> cut-off: March 12, 2014**

**2<sup>nd</sup> cut-off: March 17, 2014**

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accepted through  
USAJOBS. Applicants are  
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apply by March 12, 2014.**

# Sierra National Forest

## Outreach Bulletin Temporary Archeology Positions

**All positions are currently open.**

**Contact the following individual  
now for specific questions about  
position details**

### Contact Information:

**Erin Potter**  
Bass Lake RD  
[epotter@fs.fed.us](mailto:epotter@fs.fed.us)  
559-877-2218 ext 3158

**Steve Marsh**  
High Sierra RD  
[smarsh@fs.fed.us](mailto:smarsh@fs.fed.us)  
559-855-5355 ext 3309

### USAJOBS Location(s):

**Prather, CA -(High Sierra RD)**

**North Fork, CA -(Bass Lake RD)**

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
0102	4	Archeology Technician	Archeology	<a href="#">TEMP-R5-GS102-4-ARCH-DT</a>
0102	5	Archeology Technician	Archeology	<a href="#">TEMP-R5-GS102-5-ARCH-DT</a>
0102	6	Archeology Technician	Archeology	<a href="#">TEMP-R5-GS102-6-ARCH-DT</a>
0102	7	Archeology Technician	Archeology	<a href="#">TEMP-R5-GS102-7-ARCH-DT</a>

Applications can be completed at:

<https://www.usajobs.gov/>

Sierra National Forest Information:

<http://www.fs.usda.gov/sierra/>

### **Application Deadlines:**

**1<sup>st</sup> cut-off: March 12, 2014**

**2<sup>nd</sup> cut-off: March 17, 2014**

**Applications will be  
accepted through  
USAJOBS. Applicants are  
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apply by March 12, 2014.**



# Sierra National Forest

## Outreach Bulletin

### Temporary Visitor Information Service Positions

**All positions are currently open.**

**Contact the following individual now for specific questions about position details**

#### Contact Information:

**Lisa Dow**  
Bass Lake RD  
[ldow@fs.fed.us](mailto:ldow@fs.fed.us)  
559-877-2218 ext 3117

**Linda Elizondo**  
High Sierra RD  
[lelizondo@fs.fed.us](mailto:lelizondo@fs.fed.us)  
559-855-5355 ext 3363

**Julissa Gonzalez**  
Supervisors Office  
[julissagonzalez@fs.fed.us](mailto:julissagonzalez@fs.fed.us)  
559-297-0706 ext 4962

#### USAJOBS Location(s):

Prather, CA -(High Sierra RD)

North Fork, CA -(Bass Lake RD)

Clovis, CA- (Headquarters)

#### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
0303	3	Info. Assistant	V.I.S.	<a href="#">TEMP-R5-GS303-3-INFO-DT</a>
0303	4	Info. receptionist	V.I.S.	<a href="#">TEMP-R5-GS303-4-INFO-DT</a>
0303	5	Info. receptionist	V.I.S.	<a href="#">TEMP-R5-GS303-5-INFO-DT</a>
1001	4	Visitor Info Assistant	V.I.S.	<a href="#">TEMP-R5-GS1001-4-VISTR-DT</a>
1001	5	Visitor Info Assistant	V.I.S.	<a href="#">TEMP-R5-GS1001-5-VISTR-DT</a>
0326	4	Office Clerk	V.I.S.	<a href="#">TEMP-R5-GS326-4-CLERK-DT</a>
0326	5	Office Clerk	V.I.S.	<a href="#">TEMP-R5-GS326-5-CLERK-DT</a>

Applications can be completed at:

<https://www.usajobs.gov/>

Sierra National Forest Information:

<http://www.fs.usda.gov/sierra/>

#### **Application Deadlines:**

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**2<sup>nd</sup> cut-off: March 17, 2014**

**Applications will be accepted through USAJOBS. Applicants are strongly encouraged to apply by March 12, 2014.**

# Sierra National Forest

## Outreach Bulletin Temporary Engineering Positions

**All positions are currently open.**

**Contact the following individual  
now for specific questions about  
position details**

### Contact Information:

Tom Lowe  
Supervisor's Office  
[tlowe@fs.fed.us](mailto:tlowe@fs.fed.us)  
559-297-0706 ext 4860

### USAJOBS Location(s):

Clovis, CA- (Headquarters)

North Fork, CA -(Bass Lake RD)

### Temporary Seasonal Employment

SERIES	GRADE	TITLE	SPECIALTY	ANNOUNCEMENT #
0802	4	Eng. Technician	Engineering	<a href="#">TEMP-R5-GS802-4-ENG-TCH-DT</a>
5716	WG-5	Eng. Equipment Operator	Engineering	<a href="#">TEMP-R5-WG5716-5-OPHLPR-DT</a>

Applications can be completed at:

<https://www.usajobs.gov/>

Sierra National Forest Information:

<http://www.fs.usda.gov/sierra/>

### **Application Deadlines:**

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**Community and surrounding areas:** The Sierra National Forest lies in Central California, on the western slope of the Sierra Nevada mountain range. This 1.3 million acre National Forest is bounded on the south by the Sequoia-Kings Canyon National Park and on the north by Yosemite National Park. The Supervisor's Office is located in **Clovis**, California, midway between San Francisco and Los Angeles tucked inside the agriculturally rich San Joaquin Valley.

The surrounding area offers endless opportunities for recreation, including camping, fishing, sailing, waterskiing, whitewater rafting and kayaking, off highway vehicle routes, skiing, hiking, backpacking, hunting and horseback riding.

The Bass Lake Ranger District is in the town of **North Fork**, geographic center of California, is situated in the Sierra Nevada foothills at the 2,600 foot elevation. The community's slogan is "Above the fog and below the snow!" North Fork has a population of around 3,700 people and has a grocery store, two gas stations, three hardware stores, several churches and restaurants, as well as a variety of other businesses. A former mill town whose people depended for decades upon the timber industry, the community is currently developing a plan to restore the old mill site for the benefit of the local economy. The town of North Fork has become a national role model for its work with the Forest Service in rural development.

The High Sierra Ranger District office is located in the town of **Prather**, CA. Prather (and the nearby communities of Auberry and Tollhouse) are rural communities located about 30 minutes from the Sierra National Forest Supervisor's Office in Clovis. Five wilderness areas enhance the High Sierra Ranger District: John Muir, Kaiser, Dinkey Lakes, Monarch and the Ansel Adams. In addition, there are six major lakes: Shaver, Huntington, Edison, Wishon, Courtright and Florence. The Kings River, a Wild and Scenic River, and the Kings River Special Management Area define the southern boundary of the District and Forest. The San Joaquin River borders the northern section of the District. The District comprises approximately 65% of the Sierra National Forest. Elevations on the district range from below 1,000 feet to over 13,000 feet. Hydropower is a major component of the District. The recreational opportunities such as hiking, fishing, kayaking, hunting, alpine skiing, nordic skiing, sailing, water skiing, white water rafting, snowmobile routes, mountain biking and tour cycling routes, 4-wheel drive routes, golfing, horseback riding, rock climbing and many more activities can be experienced on the District and in the surrounding area.

For more information about the Clovis, North Fork, and/or Prather areas, check these websites:

<http://www.fs.fed.us/r5/sierra/>

<http://www.visitclovis.com/index.html>

<http://www.fresnochamber.com/chamber/>

<http://www.north-fork-chamber.com/index.html>

[http://www.ask.com/wiki/Prather, California](http://www.ask.com/wiki/Prather,_California)

## **APPLICANT GUIDE**

These appointments are temporary seasonal positions. The vacancy announcements are listed in this document and posted on USAJOBS at [www.usajobs.gov/](http://www.usajobs.gov/).

To apply for a job, there are four basic steps:

1. **CREATE AN ACCOUNT** - Enter your profile information and create or upload a resume. Please note that you do not need to create a "My Account" to search for jobs, but you must create an account to apply for jobs online. You will

need to request a user ID and password. Allow yourself at least two days before the application deadline to complete this process to ensure you have time to get your application submitted.

2. **SEARCH JOBS** – Use basic search to enter in job and location keyword information from the USAJOBS home page. Or you can use the advanced search function which allows you to search by vacancy announcement number or series and grade. Review the job opportunity announcements and note of those of interest. Carefully review the “Qualification and Evaluation” section to determine whether you will qualify for the position. GS-3 positions are entry level positions. As the grades get higher (GS-4, GS-5, etc.), they require more specialized experience or qualifications.

3. **APPLY FOR JOBS** – Carefully follow the instructions in the “How to Apply” section for each announcement. You may store up to five uploaded or “resume builder” created resumes in your profile. Submit any additional documentation to verify your qualifications such as transcripts, SF-50 Notification of Personnel Action (if you have previously worked for the federal government), and/or Veterans’ Form DD-214. *Please see the “Additional Information” below regarding supplemental documentation and resumes.*

4. **MANAGE YOUR CAREER** – Log into your account to obtain application status for positions for which you have applied. Contact the agency for specific follow-up questions or those related to the particular job. The agency contact information is listed on the right hand side of the announcement. You may also contact District personnel regarding the position. However, please note that we do not see your application until the vacancy announcement has closed and we have requested a list of candidates. Only those applicants that are qualified for the position will be referred to the hiring official.

## **ADDITIONAL INFORMATION**

### **REGARDING APPLICATIONS:**

- If you have experience as a firefighter, be sure to attach your IQCS, or IQS, Master Record to both your USAJOBS account and your application. This documentation supports what you are submitting in your application. Failure to attach it may disqualify you from being eligible for higher graded fire positions, specifically at the GS-5 level or higher.
- **If you are basing any of your qualifications on your education, you must attach valid transcripts.** There is no method to verify education (including coursework completed and GPA) without these.

### **➤ Special Notes:**

- Valid transcripts are those that are issued by the school (official or unofficial). Course listings/grades pulled from your student profile or account are not transcripts.
- Transcripts that have been altered in any way (i.e. written on, edited) are not considered valid.
- Attaching password protected transcripts is not recommended. There is not a remarks section within the application that will allow you to provide the password. If they cannot be accessed, they cannot be verified.
- **If you are claiming Veteran’s preference, you must attach your DD-214.**
- It is important to remember that your answers to the minimum qualification – knowledge, skills, and abilities – questions must be supported by the contents of your resume or attached documents.

### **REGARDING RESUMES:**

Your resume is the basis for determining qualifications, so you need to be as complete as possible. There are a number of items that should be included to improve your chances of making the referral list and being selected for a seasonal/temporary position with the Forest Service.

#### **Work Experience:**

- Be sure to include specific dates of employment, in **mo/day/yr format** (i.e. 05/15/2012 – 08/24/2012), and hours per week. This helps determine experience level. Note: the resume builder in USAJOBS only allows you to select

mo/yr. It is recommended that you upload your own resume or include the specific dates in the remarks section where you explain your work experience for that position.

- Be very specific and detailed when describing your work experience. **Include everything:** duties, responsibilities, equipment and tools used. It is important to remember that the people determining your qualifications are comparing your work experience to the position description of the job you are applying for. This is especially true for higher graded positions (GS-4, GS-5).
- Volunteer Experience also counts. If you have volunteered for any local organizations be sure to include it.

Certifications:

- Include all relevant certifications and training. For instance, if you are a certified pesticide applicator, this would be good to include on a resume for a Weeds/Range position. If you are applying for a fire position and have completed S-190 Introduction to Wildland Fire Behavior, document this on your resume.

References:

- References are checked during the selection process. Be sure to include at least two professional references.

AGENCY CONTACT INFO:

HRM Contact Center

Phone: 877-372-7248 Option 2

TDD: 800-877-8339

Email: [fsjobs@fs.fed.us](mailto:fsjobs@fs.fed.us)